

PROFILE

Effective Team Player – Known for my excitement, creative perspective, flexible thinking, and reliability. I have the ability to work collaboratively on multi-disciplinary teams and manage multiple projects within tight deadlines and budgets. I enjoy meeting and successfully overcoming new challenges.

Former manager noted: *“She takes pride in everything she does and you can rely on her to take any design project from concept to completion in a timely, accurate and (always) really creative way. Proactive and shows initiative.”*

CAREER DEVELOPMENT

Nulmage/Millennium Films, Los Angeles, CA

RIGHTEOUS KILL – Art Department Production Assistant

02/2008

Production Designer: Tracy Gallacher – **Set Decorator:** Elisabeth Keenan

Overview: Work closely with the production designer, set decorator and art coordinator.

Skills: Conduct general and craft period research. Create graphics for the Art Department. Shopper. Set dressing.

Delta Entertainment Corporation, Los Angeles, CA

Graphic Designer

01/2001 - 08/2007

Overview: Create over 200 designs for consumer packaging as well as collateral materials comprised of catalogs, logos and direct mail, developing them from initial concept to final piece.

- DVD and CD Packaging
- Catalogs - Direct mail - Collateral
- Pre-press file preparation
- PMS and four-color process
- Color correction and photo restoration
- Work within a team and individually
- Participate in creative brainstorming meetings
- Manage multiple, concurrent projects
- Create mockups, marketing materials for sales presentations
- Custom packaging

Clients: Costco, Wal-Mart, Sam's Club, Best Buy, Ross, and many others

Key Achievement: Received the 2007 Graphic Design USA: American Graphic Design Award for designing a Vintage Frankenstein DVD (4 color on foil, embossed and UV gloss).

Skills: Produce effective new concepts and key art with excellent attention to detail. Have an impeccable eye for trapping, color matching and proofing. Develop art guidelines and templates for new projects. Pre-press experience includes: color separations, crop marks, pre-press proofs, pre-flight and packaging files for output, uploading files to print vendors via FTP, scanning, photo retouching and color correction.

Delta Entertainment Corporation, Los Angeles, CA

Production Assistant / Junior Designer

10/2000 - 12/2000

Overview: Assist the Creative Director in scheduling, workflow improvement and production asset management. Efficiently managed layout of catalog pages, proofread and made revisions.

- Participate in team efforts to meet deadlines
- Maintain production schedules
- Provide photo scanning and color adjustment
- Prepare print ready PDFs for print production
- Organize and maintain backups of all art work files
- Work closely with other designers
- Create & organize systems to improve workflow
- Proofing
- Create sell sheet and catalogs

Key Achievement: Promoted to Graphic Designer within 3 months of being hired.

Los Angeles, CA

Principal Creative Director & Graphic Designer

2006 - PRESENT

Overview: Freelance graphic design shop providing brochures, logo design, promotional flyers, website design and photo retouching.

TECHNICAL PROFICIENCY

Software: Photoshop CS, InDesign CS, Illustrator CS, Acrobat, QuarkXpress, Dreamweaver, Fireworks, and Microsoft Office

Web Knowledge: Basic knowledge of HTML and CSS

Operating Systems: Mac and PC

LANGUAGE ABILITIES

Fluent English and French – Basic Spanish

AWARDS

2007 Graphic Design USA: American Graphic Design Award

EDUCATION

Academy of Art and Entertainment, Santa Monica: AA in Graphic Design

Photoshop World Seminars: Advanced Photoshop Training

Currently taking classes to increase my knowledge in web design and development and to stay current with the latest versions of design software.